

# Team Member New Hire Enrollment

ChenMed would like to welcome you to the company and offer you the opportunity to elect benefits for the 2025 plan year. Benefits are effective on your 1<sup>st</sup> day of employment.

**This is your only opportunity to elect benefits during the year, unless you experience a qualifying life event such as marriage, divorce or the birth of a child.**

## TAKE ACTION!

You must enroll in benefits within 30 days of your date of hire, or you **WILL NOT** have ChenMed benefits in 2025.

## Enroll with a Certified Benefits Counselor

Experienced Benefits Counselors are available to help with your benefits enrollment and answer your questions.



**Virtual Counselor Appointment** – Schedule an appointment to meet with a Certified Benefits Counselor through a video call. The Counselor will be on camera, but the use of your camera is up to you.

### How does it work?

- ▶ Make an appointment by scanning the QR code or visit [www.benefitsgo.com/ChenMedNHWebScheduler](http://www.benefitsgo.com/ChenMedNHWebScheduler). You will receive an email confirmation with instructions to access your appointment.
- ▶ Prior to your appointment, log on to [digital.alight.com/chenmed](http://digital.alight.com/chenmed) to ensure you can access the system. Registration information is below.
- ▶ On the day of your appointment, log into your session. Use a computer for the best experience. Make sure you have a semi-private, quiet area with Internet connectivity.
- ▶ Have your personal and dependent information available and allow about 30 minutes to complete your enrollment session.



## Enroll Yourself Online



Log on to the ChenMed Benefits Portal at [digital.alight.com/chenmed](http://digital.alight.com/chenmed) or download the Alight mobile app by scanning the QR code to enroll in your benefits for 2025.

**To create your account**, visit the ChenMed Benefits Portal, register as a new user and follow the prompts to provide the requested information and set up your username and password.



## Aon Benefit Experience (BenX)

BenX creates a dynamic health coverage market for ChenMed team members. The exchange offers a menu of standardized plans with multiple insurance carriers that compete at the consumer level. This innovative structure provides team members with a broad choice of health coverage options.

Decision-support tools are available to help team members make confident decisions to protect those they care about the most. Learn more and explore your options by visiting the **Make It Yours** site at [chenmed.makeityoursource.com](http://chenmed.makeityoursource.com).